

**ITEM E**

**HOUSING AUTHORITY OF THE CITY OF PASSAIC  
BOARD OF COMMISSIONERS' MEETING  
JANUARY 17, 2018**

PLACE: Community Center  
299 Gregory Avenue  
Passaic, New Jersey 07055

**READING OF THE OPEN PUBLIC MEETINGS ACT:**

As required by NJSA 10:4-6 et seq. known as the Open Public Meetings Act, notice of this meeting was provided in the following manner: On December 21, 2017 notice of this meeting specifying the date, time and location was transmitted to the Herald News and The Record and to the Clerk of the City of Passaic. Notice was also posted at all HACP sites.

**PRESENT:**

Beatrice Johnson, Commissioner  
Alan Juszcyk, Commissioner  
Angel LaBoy, Commissioner  
Delmis G. Fernandez, Commissioner  
Henry Navarro, Commissioner  
L. Daniel Rodriguez, Commissioner

**STAFF MEMBERS PRESENT:**

Pamela Mitchell  
Vincent Wynter  
Glenny Candelaria  
Joanna Lara  
Robert Sforza  
Yetlanezi Martinez  
Nataly Hernandez

Meeting opened at 6:02 p.m.

**ROLL CALL:**

On roll call: Commissioner Johnson: Present; Commissioner Juszcyk: Present; Commissioner LaBoy: Present; Commissioner Navarro: Present; Commissioner Rodriguez: Arrived at 6:15 p.m.; Commissioner Fernandez: Present; Chairman Van Rensalier: Absent.

## **REMARKS BY CITIZENS**

The following was read: In accordance with the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.) The Housing Authority of the City of Passaic opens every public meeting for comments of the public. Each person choosing to speak at the meetings will be limited to five minutes, to speak on any subject, on or off the agenda. All speakers must state their name and address for the record.

However, in accordance with N.J.S.A. 10:4-12 "nothing in this Act shall be construed to limit the discretion of a public body to permit, prohibit or regulate the active participation at any meeting ...."

Therefore, please be advised that the Housing Authority of the City of Passaic will not entertain any comments from persons who communicate obscene material, make statements which are considered bias intimidation in which a person intends to intimidate any individual or group because of race, color, religion, gender, handicap, sexual orientation or ethnicity or makes comments intending to harass or speak in any offensive language. The person who makes these statements will relinquish their allotted five minutes for public discussion. Any person who persists in speaking out of turn, or interrupts the peace and order of the meeting will be escorted off the premises.

*There was no remarks by citizens were made.*

## **APPROVAL OF MINUTES**

### **1.) APPROVAL OF MINUTES OF THE DECEMBER 20, 2017 BOARD OF COMMISSIONERS' MEETING**

A motion was made by Commissioner Johnson and seconded by Commissioner LaBoy to approve the minutes as presented.

On roll call vote: Commissioner Johnson: Aye; Commissioner Juszcyk: Aye; Commissioner LaBoy: Abstain; Commissioner Navarro: Aye; Commissioner Rodriguez: Arrived at 6:15 p.m.; Commissioner Fernandez: Aye; Commissioner Van Rensalier: Absent.

**ACTION: MINUTES FOR OCTOBER 18, 2017 APPROVED**

## **RESOLUTIONS**

CHAIRMAN VAN RENSA LIER STATED THAT ANY MEMBER OF THE BOARD MAY REQUEST THAT ANY ITEM BE REMOVED FROM THE CONSENT AGENDA AND BE CONSIDERED SEPARATELY. ALL REMAINING ITEMS WILL BE CONSIDERED TOGETHER.

*Commissioner Juszcyk requested resolution 2018-03 to be considered separate.*

2018-01 RESOLUTION APPROVING ACCOUNTS PAYABLE FOR THE PERIOD OF DECEMBER 19, 2017 THROUGH JANUARY 10, 2018

2018-02 RESOLUTION REQUESTING APPROVAL FOR OFFICIAL TRAVEL TO AND FROM CHARLOTTE, NORTH CAROLINA BY NANCY LOPEZ FOR THE PURPOSE OF ATTENDING A SEMINAR ENTITLED "HCV SPECIALIST AND CERTIFICATION EXAM" SPONSORED BY NAN MCKAY ON FEBRUARY 12-16, 2018

A motion was made by Commissioner Fernandez and seconded by Commissioner Johnson to approve Resolutions 2018-01 and 2018-02.

On roll call vote: Commissioner Johnson: Aye; Commissioner Juszcyk: Aye; Commissioner LaBoy: Aye; Commissioner Navarro: Aye; Commissioner Rodriguez: Arrived at 6:15 p.m.; Commissioner Fernandez: Aye; Commissioner Van Rensalier: Absent.

**MOTION: RESOLUTIONS 2018-01 AND 2018-02 APPROVED**

2018-03 RESOLUTION AUTHORIZING THE HOUSING AUTHORITY OF THE CITY OF PASSAIC TO AWARD A CONTRACT TO VENDER FOR THE PURPOSE OF CONDUCTING ONLINE BIDDING AND REVERSE AUCTION SERVICES FOR THE PURCHASE OF NATURAL GAS AND ELECTRICITY

A motion was made by Commissioner LaBoy and seconded by Commissioner Fernandez to approve Resolutions 2018-03.

- Commissioner Juszcyk asked if there was a representative from the vendor present. There was no representative present.
- Commissioner Juszcyk made a comment and stated that under the former Mayor, all residents of Passaic were signed up with Constellation and many bills went up instead of down. Commissioner Juszcyk stated he was happy that the vendor did not win the contract.

On roll call vote: Commissioner Johnson: Aye; Commissioner Juszcyk: Aye; Commissioner LaBoy: Aye; Commissioner Navarro: Aye; Commissioner Rodriguez: Arrived at 6:15 p.m.; Commissioner Fernandez: Aye; Commissioner Van Rensalier: Absent.

**MOTION: RESOLUTIONS 2018-03 APPROVED**

**CORRESPONDENCE**

**EXECUTIVE DIRECTOR'S REPORT**

Submitted.

**COMMITTEE REPORT**

Committee Reports submitted.

#### **TREASURER'S REPORT/ DIRECTOR OF FINANCE REPORT**

Submitted.

#### **DIRECTOR OF HOUSING CHOICE VOUCHER PROGRAM'S REPORT**

Submitted.

#### **DIRECTOR OF RESIDENT SERVICE'S REPORT**

Submitted.

#### **SECURITY DIRECTOR'S REPORT**

Submitted.

#### **OLD BUSINESS**

- Commissioner LaBoy stated that he was not present at the last Board of Commissioners Meeting and did not participate in the election for a new Chairperson. Commissioner LaBoy apologized that he did not realize that the By-laws had changed. Commissioner LaBoy stated that he would like to know if there is any way to change the By-laws since he could not remember when they were approved. Commissioner LaBoy asked that the Commissioners use the Mission Statement as a tool to have a well-composed vision to move forward. Commissioner LaBoy congratulated the Acting Executive Director for her wonderful work.
- Commissioner Johnson stated that residents have some concerns about the hiring of the Security Director. Commissioner Johnson stated that it was mentioned that a search would be conducted as a national search but in the Execu-Tech Report, nothing was mentioned for the Security Director position.
- Commissioner LaBoy asked if the By-laws were changed.
- Commissioner Johnson added that she remembers speaking about it but does not recall if the changes were approved and voted on.
- Yetla Martinez stated that the By-laws were reviewed and approved by the Board on the July 2016 Board of Commissioners' Meeting. A copy of the minutes, resolution and changes to the By-laws will be distributed via email again.
- Commissioner Navarro made a comment and suggested setting up an Ad-Hoc Committee to make any changes to the By-laws.
- Terrence Corriston stated that the Chairman is the one who would appoint Commissioners to the Committees.
- Commissioner Navarro stated that the mission statement could be reviewed at the next Commissioner Retreat.
- Commissioner LaBoy asked for a copy of the Mission Statement.
- Yetla Martinez read the Mission aloud to the Board of Commissioners.

#### **NEW BUSINESS**

Commissioner Johnson expressed interest in the Personnel Committee and it was brought up to the attention by a resident that a Personnel Committee Meeting was held. Commissioner Johnson asked if there was, a meeting held. The Committee responded: Yes.



Commissioner Johnson wants to make sure that the voice of the residents is heard during the interview process especially during this time where a search is being conducted for an Executive Director and a Security Director.

Commissioner stated that if there is any meeting that the Committee kindly provide a copy of the Personnel Meeting.

Commissioner Johnson stated that she had a conversation with the Chairman to express her interest in being on the Personnel Committee.

Terrence Corriston asked if a new list of Committee members has been distributed.

Yetla Martinez explained that a list of the Committee Assignments for 2016 and 2017 was forwarded to the Chairman and he has not yet made any changes at this time. Once changes have been made, a new list will be distributed to the Commissioners.

Commissioner Juszcyk expressed his interest in being assigned to the Personnel Committee.

Commissioner Rodriguez stated that there is a Board in place to make decisions on behalf of the residents

Commissioner Johnson expressed the importance of having residents be part of the hiring process.

**ADJOURNMENT**

6: 43 p.m.

Respectfully submitted,



Pamela Mitchell

Executive Director/Secretary